

## POZNAN UNIVERSITY OF MEDICAL SCIENCES

### Consumer Information Activity 1: Institutional and Financial Assistance Information for Students

> General Disclosure Requirements:

#### 1. TOPIC: Financial Assistance Information (Basic financial aid information)

<b>Office Responsible</b>	Admission Office in New York and Center for Medical Education in English
<b>Area Information is located</b>	NY Office website <a href="http://www.mdprogram.com">www.mdprogram.com</a> and PUMS website <a href="http://www.pums.ump.pl">www.pums.ump.pl</a>
<b>Date Document was last updated</b>	April 15, 2019
<b>Date Policy and Procedure was last updated</b>	October 1, 2015

#### 1.1. The description of all the Federal, State, local, private and institutional student financial assistance programs available to students who enroll at the school.

Students attending Poznan University of Medical Sciences are eligible to receive Title IV Direct Stafford Subsidized and Unsubsidized loans as well as Direct Graduate Loans.

#### 1.2. Need-based and non-need-based federal financial aid that is available to students (the school may describe its own financial assistance programs by listing them in general categories)

Students enrolled at Poznan University are only eligible for need based financial assistance.

#### 1.3. The terms and conditions under which students receive Federal Direct Loans

The terms and conditions on which students receive Federal Direct Loans are set forth by the Department of Education. Students must maintain all Department of Education eligibility requirements as well as satisfy all University requirements in terms of maintaining Satisfactory Academic Progress.

#### 1.4. The procedures and forms by which students apply for assistance

The forms and procedures by which students must apply for assistance are as follows:

- Students must complete their online FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). The federal code for Poznan University is G30917.

- Students must complete the necessary Master Promissory Note's for Stafford and Graduate Plus Loans on the U.S. Direct Loan website at [www.studentloans.gov](http://www.studentloans.gov).

-If applying for a Graduate Plus loan students must also complete the loan application on the U.S. Direct Loan website at [www.studentloans.gov](http://www.studentloans.gov)

-If this is the first time the student is requesting a Direct Loan they must also complete their Entrance Loan counseling on the Direct Loan website at [www.studentloans.gov](http://www.studentloans.gov).

-Once the above steps are complete the student must contact the financial aid officer at Poznan University to confirm all the required steps have been completed and an award letter will be created for the student.

-Once the loan is originated the student must complete their online distribution form by logging into their student account at [www.mdprogram.com/students](http://www.mdprogram.com/students).

#### 1.5. The criteria for selecting recipients from the group of eligible applicants.

All students who are deemed eligible under the standards of the Department of Education and have maintained Satisfactory Academic Progress will be processed for a Direct Loan.

#### 1.6. The criteria for determining the amount of a student's award.

According to V. AWARDS AND HONORS of the General School Regulations:

(§ 50) The President of the Poznan University of Medical Sciences has established the following awards for the students in the English Language Programs:

A student who has particularly high academic achievements, has fulfilled their student responsibilities exceptionally well, and has demonstrated an active and impeccable attitude may receive a financial award, a gift, or a congratulatory letter from the President of the Medical University.

The students who are financed from the ministerial grant receive the President's awards paid out of the teaching activities fund and the students who pay tuition fee receive the awards paid out from the award fund established as part of the resources coming from the tuition fee paid by these students.

The number of awards and the pool allocated to them are established on a yearly basis by the President of the University at the request of the Director of the Centre for Medical Education in English in the case of English-language programs' students, and the respective Deans as far as other students are concerned.

The persons mentioned in section 3 present the President of the University with applications for the granting of the awards for the preceding academic year until 31 October.

(§ 51) A student who has accomplishments in research projects, high academic results; is very active in community service or has outstanding achievements in the fields of culture, science or sports, may receive honors in the form of:

1) public oral commendation from the President or Dean,

2) congratulatory letter from the President or Dean,

3) financial award or a gift,

4) priority over other students to qualify for foreign internship, excursions as well as for the sports, scientific, or recreational camps.

**1.7. Criteria for continued student eligibility under each program.**

The standards in which students must maintain Satisfactory Academic Progress are explained in the Universities SAP policy which can be obtained on our website as well as requesting it from the financial aid office.

**1.8. Standards which the student must maintain in order to be considered to be making satisfactory academic progress in his or her course of study for the purpose of receiving financial assistance.**

In order to be considered to be making satisfactory academic progress in his/her course of study a student is required to receive a GPA of 3.0 or higher in all the subjects. Moreover, a student who fails 35% or more of his/her course of study does not qualify for SAP. Also, a student who withdraws or is on a leave of absence will not be considered to be making SAP. (Dean's Council decision dated on November 23, 2011).

**1.9. Criteria by which the student who has failed to maintain satisfactory progress may reestablish his or her eligibility for financial assistance**

Students who fail to maintain sufficient academic progress will be dismissed from the program. Students who are readmitted to their program may apply in writing to the Director of Financial Aid for one-time waiver to continue receiving financial aid. The student should specify the exceptional circumstances that lead to the poor academic performance and state the reasons why those circumstances will not affect future academic progress. Each case will be individually reviewed and the Director will use his or her professional judgment to determine if the original situation has been resolved to the point where the student can reasonably be expected to succeed and issue a one-time waiver of SAP for the next term. If the student still does not make satisfactory progress, then he or she will be ineligible for future aid.

**1.10. The method by which financial assistance disbursements will be made to the students and the frequency of those disbursements.**

Direct Loans will be disbursed by wire transfer or paper check at the request of the student. All Direct Loans will be split into two disbursements. The first disbursement cannot be before 10 days before the start of the academic year.

**1.11. The terms of any loan received by a student as part of the student's financial assistance package, a sample loan repayment schedule for sample loans and the necessity for repaying loans.**

The terms of the loan received by a student as well as a sample loan repayment schedule can be found on the Universities website at <http://www.mdprogram.com/medical-programs-4-year-md.php>.

**1.12. The general conditions and terms applicable to any employment provided to a student as part of the student's financial assistance package.**

Students at Poznan University are not eligible for employment as part of their financial aid package.

**1.13. The exit counseling information the school provides and collects as required by 34 CFR 685.304 and for borrowers under the William D. Ford Federal Direct Student Loan Program.**

Students must complete their exit loan counseling at [www.mappingyourfuture.org](http://www.mappingyourfuture.org) and confirm with the financial aid office that such counseling has been completed.