

INFORMATION FOR INCOMING STUDENTS 2018/2019

ACADEMIC CALENDAR

July 30 to August 17, 2018 –Pre-study course **provided online, mandatory** for the **6MD, DDS, PharmD and Physiotherapy** Programs
August 29 to September 2, 2018 – **Orientation Days**
September 3, 2018 – beginning of classes
October 1, 2018 – official ceremony of inauguration of the academic year
December 22, 2018 to January 6, 2019 – Christmas Break (Winter Break)
February 16 to 24, 2019 – Semester Break for **6MD, DDS, PharmD and Physiotherapy**
April 17 to 23, 2019 – Easter Break (Spring Break)
July 26, 2019 – deadline for **Advanced MD** students to complete credits and pass exams
September 15, 2019 – deadline for the **6MD, DDS, PharmD and Physiotherapy** students to complete credits and pass exams

ORIENTATION DAYS

All first-year students are strongly advised to participate in the Orientation Days starting on August 29 to September 2. During these days incoming students will receive useful information from School authorities, first year course coordinators, University advisors, student organizations, representatives of public administration, etc. The **detailed Orientation Days schedule** will be posted on the PUMS website (in the INFORMATION FOR INCOMING STUDENTS tab) in mid-August 2018 at the latest and sent to your e-mail address.

PRE-STUDY COURSE

The on-line Pre-study course is **mandatory** for all students accepted to the first year of the **6-year MD Program, the 5-year DDS Program, the 5-year M. Sc. Physiotherapy Program and the 6-year Pharm. D. Program** taught in English at the University.
It will be held from July 30 to August 17. Online access credentials will be e-mailed to all admitted students prior to July 30. Please note that for this course students are advised to have internet access once a day every day throughout the entire duration.

THE TO-DO LIST FOR THE NEWLY ACCEPTED STUDENTS BEFORE CLASSES BEGIN

Each student who has not paid the 3000 PLN non-refundable part of tuition fee by the deadline specified in the acceptance letter will be automatically removed from the list of accepted students and will not be allowed to start classes.

Please keep in mind that the following documents must be submitted to PUMS

> prior to the beginning of classes in order to receive the student ID upon arrival in Poznan:

1. a copy of vaccination records, showing if Hep. B shots were taken

The deadline for delivering this document is September 28, 2018 (Friday).

This is a prerequisite to receive your student ID.

> by December 31, 2018:

2. a copy of valid health insurance

3. a copy of valid student Visa (apart from EU citizens) or of certificate of registration of residence (EU citizens + Norway – obtained from Immigrations Office)

DORMITORY ASSIGNMENTS

Dormitory accommodations are available only to those first-year students who have paid their dormitory deposit fee of 1500 PLN.

Please be advised that PUMS dormitory assignments for incoming students will be made based on online applications that should be submitted **by July 31, 2018 at the latest**.

In the "Dorm" section of the PUMSRec applicant on-line system you will be able to choose your preferred dormitory facility and room type.

Students who are planning to live off-campus are kindly requested to indicate that in the form as well.

This online application helps to collect the information about each student's individual preferences in order to facilitate the dormitory room and roommate matching process.

Please direct any questions regarding first-year student dormitory assignments to the following email address: **dorm@pums.edu.pl**.

IN ORDER TO ENSURE THAT YOU HAVE NO PROBLEMS WITH RECEIVING OUR E-MAIL MESSAGES, PLEASE ADD THE ABOVE E-MAIL ADDRESS TO YOUR E-MAIL ADDRESS BOOK/WHITE LIST.

We offer **double rooms** to first-year students. The University will guarantee spots in its dormitories to all students who decide to stay in a dormitory.

Information confirming dormitory assignments will be e-mailed to all students concerned no sooner than the first week of August.

Incoming students may start moving into the dormitories on **August 24, 2018 at the earliest**.

While making dormitory reservation decisions in the online application system, each new student may choose from the following two options:

1. Reserve a dormitory room for the whole academic school year.

2. Reserve a dormitory room just for one month.

You may also choose to:

3. Rent an off-campus apartment

ADMINISTRATIVE STAFF HANDLING INCOMING STUDENT FINANCIAL MATTERS AT THE DEAN'S OFFICE

For assistance in financial matters, students admitted to the Advanced MD and 5 DDS Programs should contact Karolina Rogalska, e-mail: krogalska@pums.edu.pl, tel. +48 61 854 72 21; whereas students admitted to the 6 MD, PharmD and Physiotherapy Programs should contact Beata Matyszewska, e-mail: matyszb@pums.edu.pl, tel. +48 61 854 72 33.

PLEASE ADD THE RELEVANT E-MAIL ADDRESSES PROVIDED ABOVE TO YOUR E-MAIL ADDRESS BOOK.

ADMINISTRATIVE STAFF HANDLING INCOMING STUDENT AFFAIRS AT THE DEAN'S OFFICE

Advanced MD – Michal Pasikiewicz, e-mail: micpas@ump.edu.pl, tel. +48 61 854 71 47

6MD – Joanna Zalewska, e-mail: zalewska@pums.edu.pl, tel. +48 61 854 71 44

5DDS – Anna Tomczak, e-mail: atomczak@pums.edu.pl, tel. +48 61 854 72 24

PharmD – Weronika Mackow, e-mail: pharmacy@pums.edu.pl, tel. +48 61 854 72 31

Physiotherapy – Weronika Mackow, e-mail: physioth@pums.edu.pl, tel. +48 61 854 72 31

PLEASE ADD THE RELEVANT E-MAIL ADDRESSES PROVIDED ABOVE TO YOUR E-MAIL ADDRESS BOOK.

TUITION AND OTHER FEE SCHEDULES FOR INCOMING STUDENTS

The expenses for incoming students for the academic year 2018/2019 are estimated as follows:

TUITION FEES

64 000 PLN — incoming students in the Advanced MD Program

58 000 PLN — incoming students in the 6MD Program

58 000 PLN — incoming students in the 5DDS Program

42 700 PLN — incoming students in the PharmD Program

42 700 PLN — incoming students in the Physiotherapy Program

Payment schedule:

1. First part of the tuition fee in the amount of **3 000 PLN** is payable by the date specified in the acceptance letter received by each student.

2. Second part of the tuition fee is payable in two installments:

a. **First installment (second part of the tuition fee) due by September 30, 2018.**

- 30 500 PLN — incoming students in the Advanced MD Program
- 27 500 PLN — incoming students in the 6MD Program
- 27 500 PLN — incoming students in the 5DDS Program
- 19 850 PLN — incoming students in the PharmD Program
- 19 850 PLN — incoming students in the Physiotherapy Program

b. **Second installment (third part of the tuition fee) due by February 15, 2019.**

- 30 500 PLN — incoming students in the Advanced MD Program
- 27 500 PLN — incoming students in the 6MD Program
- 27 500 PLN — incoming students in the 5DDS Program
- 19 850 PLN — incoming students in the PharmD Program
- 19 850 PLN — incoming students in the Physiotherapy Program

DORMITORY FEES

Depending on the dormitory, the monthly rental fees are:

Double room:

- 365 PLN in Eskulap,
- 430 PLN in Medyk,
- 440 PLN in Aspirynka,
- 510 PLN plus meter charges for cold & hot water and electricity in Karolek.

Double room (single occupancy):

- 730 PLN in Eskulap,
- 860 PLN in Medyk,
- 880 PLN in Aspirynka,
- 1020 PLN plus meter charges for cold & hot water and electricity in Karolek.

The dorm fees above are valid for the academic year 2017/2018. Once the fees are reviewed for the next academic year, we will post the update on the School website.

DORMITORY DEPOSIT:

1 500 PLN payable by the date specified in the acceptance letter received by each student

PRE-STUDY COURSE FEE:

Required for the **6MD, 5DDS, PharmD and Physiotherapy Programs**

4 200 PLN payable by the date specified in the acceptance letter received by each student

BOOKLISTS

All booklists for first-year students are available on PUMS website at www.pums.edu.pl in the INFORMATION FOR INCOMING STUDENTS tab.

HEALTH INSURANCE AND VISA — REGULATIONS AND RENEWAL PROCEDURES MANDATORY FOR ALL STUDENTS

All incoming students are required to have a health insurance policy valid in Poland for the whole duration of their studies at PUMS. By December 31 of the current year students must submit to the Dean's Office a copy of their valid health insurance policy or another document confirming that they have started the process to obtain health insurance coverage for Poland. A student's failure to do so absolves the University from any responsibility for covering the costs of his/her possible medical treatment in Poland.

Furthermore, when entering Poland, students are required to have a valid visa or another document confirming the legality of their stay in Poland. All students with dual citizenship who have a Polish passport do not need a visa. All other international students intending to study in Poland must obtain student visas from the appropriate Polish consulate before arriving in Poland.

After arriving in Poland and prior to the expiration of their visas, students must apply to the local Immigration Office for a temporary stay permit. The application for a temporary stay card should be submitted to the Polish authorities **no later than on the last day before the visa expires**. Please keep in mind that granting the permission to stay is not automatic and takes some time.

Students who are Norwegian or EU member country citizens are also required to register their stay in Poland for the whole duration of their studies at PUMS.

PSYCHOLOGICAL COUNSELING SERVICES AND DIRECT SUPPORT FOR THE STUDENTS

COUNSELING AND PSYCHOLOGICAL SERVICES, CAPS

The University offers counseling and psychological services to students who are part of the English language programs. The mission of CAPS is to support students and their performance throughout the duration of their studies. The English-speaking counselors and psychologist may be contacted by any student regarding such matters as problems with cultural adaptation, learning issues, adaptation to a foreign country, life crises, coping with stress, dormitory issues, social problems, substance abuse, interpersonal problems including personal or peer relationships etc.

STUDENT ADVISOR AT THE PUMS DEAN'S OFFICE

The first point of contact for newly arrived students in case of social matters, dormitory problems and general problem-solving is **Marcin Kucharski, M.D., e-mail: marcinku@pums.edu.pl**. Being a graduate of PUMS Advanced MD program himself, he has great insight into everyday student life at our University.

RESIDENTIAL ADVISOR (R.A.) SYSTEM

Students who reside in the four PUMS dorms have created a Residential Advisor (R.A.) system to act as dorm counselors and mediators on each floor occupied by international student residents. Its goal is to foster a sense of community and to ensure that the dorm life provides to everyone all required amenities and a sense of comfort in this home away from home.

Residential Advisors (R.A.s) can also be contacted for assistance in such issues as details of everyday life in Poznań, help with filling out Polish documents and applications for, e.g., visa renewals, health insurance, etc. Please send all inquiries to: resadv@pums.edu.pl.

FACEBOOK GROUP FOR PUMS INCOMING STUDENTS

If you would like to get in touch with other incoming students or current upperclassmen, you are welcome to join a student-administered Facebook group created for this purpose at <https://www.facebook.com/groups/1559352530845248/>

PEER MENTORSHIP PROGRAM

PUMS AMSA International Chapter has introduced a Peer Mentorship Program for PUMS incoming students.

Get in contact with the Peer Mentorship Program Manager at PUMSMentorship@gmail.com.

More info at: <https://amsapums.wordpress.com/peer-mentorship/>

FREE LEGAL ADVICE

There are two organizations in Poznan that you can turn to as a foreign citizen for free legal advice, help with immigration procedures or useful information on living and studying in Poznan:

1) Migrant Info Point:

www.migrant.poznan.pl

+48 503 979 758

78 Sw. Marcin St., Room 421 (4th Floor)

Poznan

Tue, Wed: 2-8pm, Thu: 10am-4pm

2) **Centre of Legal Advice for Foreigners:**

European University of Business
migrant@universityofbusiness.eu
18 Niedzialkowskiego St.
Poznan
Wed: 1.30-2.30pm, Thu: 5-6pm

PUMS CONTACT INFORMATION

Please visit our website at <http://www.pums.edu.pl> for more up-to-date information on all topics covered in this
handout, or visit us at:

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CENTER FOR MEDICAL EDUCATION IN ENGLISH
DEAN'S OFFICE
UL. JACKOWSKIEGO 41
60-512 POZNAŃ
POLAND

Fax + 48 61 845 74 89

E-mail: pums@pums.edu.pl

Our office hours are Monday through Friday 10:30 a.m. – 3:30 p.m. (GMT +1)

You can also find us on:

Facebook <https://www.facebook.com/PUMS.UMP>

Instagram https://www.instagram.com/poznan_uni_of_medical_sciences/

Twitter https://twitter.com/PUMS_tweets

LinkedIn <https://www.linkedin.com/school/15098197>