

# INFORMATION FOR THE INCOMING STUDENTS ACCEPTED TO THE ADVANCED MD, 6MD, 5 DDS, PHARM D AND PHYSIOTHERAPY PROGRAMS IN THE ACADEMIC YEAR 2017/2018

## THE CALENDAR FOR FIRST-YEAR STUDENTS

July 31 to August 18, 2017 – first part of the Pre-study course **provided online, mandatory** for the 6MD, DDS, PharmD and Physiotherapy Programs  
August 23 to 27, 2017 – **Orientation Days**  
August 28 to September 22, 2017 – second part of the Pre-study Course held at PUMS, **mandatory** for the 6MD, DDS, PharmD and Physiotherapy Programs  
August 28, 2017 – beginning of classes for the first year of the Advanced MD Program  
September 25, 2017 – beginning of classes for the 6MD, DDS, PharmD and Physiotherapy Programs  
October 3, 2017 – official ceremony of inauguration of the academic year  
December 20, 2017 to January 7, 2018 – Christmas Break (Winter Break)  
March 28 to April 3, 2018 – Easter Break (Spring Break)  
July 31, 2018 – deadline for the Advanced MD students to complete credits and pass exams  
September 15, 2018 – deadline for the 6MD, DDS, PharmD and Physiotherapy students to complete credits and pass exams

## ORIENTATION DAYS

All first-year students are strongly advised to participate in the Orientation Days starting on August 23 to 27. During these days incoming students will receive a lot of useful information from School authorities, first year course coordinators, University advisors, student organizations, representatives of public administration, . The **detailed Orientation Days schedule** will be posted on the PUMS website (in the INFORMATION FOR INCOMING STUDENTS tab) in mid-August 2017 at the latest and sent to your e-mail address.

## PRE-STUDY COURSE

Both parts of the Pre-study course – Part 1 offered online and Part 2 with students present at PUMS – are **mandatory** for all students accepted to the first year of the 6-year MD Program, the 5-year DDS Program, the 3-year B. Sc. Physiotherapy Program and the 6-year Pharm. D. Program taught in English at the University.  
Part 1 will be held from July 31 to August 18. Online access will be e-mailed to all admitted students prior to July 31. Please note that for this part of the course students are advised to have internet access once a day every day throughout the entire duration.  
The second part of the pre-study course will be held at PUMS starting on August 28 and ending on September 22. The **schedule** for the second part of the Pre-study Course will be posted on the PUMS website (in the INFORMATION FOR INCOMING STUDENTS tab) in the last week of August.

## THE TO-DO LIST FOR THE NEWLY ACCEPTED STUDENTS BEFORE CLASSES BEGIN

Each student who has not paid the 3000 PLN non-refundable part of tuition fee by the deadline specified in the acceptance letter will be automatically removed from the list of accepted students and will not be allowed to start classes.

Please keep in mind that the following documents must be submitted to PUMS

> prior to the beginning of classes in order to receive the student ID upon arrival in Poznan:

1. a copy of vaccination records, showing if Hep. B shots were taken

The deadline for delivering this document is September 22, 2017 (Friday).

This is a prerequisite to receive your student ID.

> by December 31, 2017:

2. a copy of valid health insurance

3. a copy of valid student Visa (apart from EU citizens) or of certificate of registration of residence (EU citizens + Norway – obtained from Immigrations Office)

## DORMITORY ASSIGNMENTS

Dormitory accommodations are available only to those first-year students who have paid their dormitory deposit fee of 1500 PLN.

Please be advised that PUMS dormitory assignments for incoming students will be made based on online applications that should be submitted **by July 31, 2017 at the latest**.

In the "Dorm" section of the PUMSRec applicant on-line system you will be able to choose your preferred dormitory facility and room type.

Students who are planning to live off-campus are kindly requested to indicate that in the form as well.

This online application helps to collect the information about each student's individual preferences in order to facilitate the dormitory room and roommate matching process.

Please direct any questions regarding first-year student dormitory assignments to the following email address: **dorm@pums.edu.pl**.

**IN ORDER TO ENSURE THAT YOU HAVE NO PROBLEMS WITH RECEIVING OUR E-MAIL MESSAGES, PLEASE ADD THE ABOVE E-MAIL ADDRESS TO YOUR E-MAIL ADDRESS BOOK.**

As you may know, we offer **double rooms** to first-year students. The University will guarantee places in its dormitories to all students who decide to stay in a dormitory.

Information confirming dormitory assignments will be e-mailed to all students concerned no sooner than the first week of August.

Incoming students may start moving into the dormitories on **August 18, 2017 at the earliest**.

While making dormitory reservation decisions in the online application system, each new student may choose from the following two options:

- 1. Reserve a dormitory room for the whole academic school year.**
- 2. Reserve a dormitory room just for one month.**

You may also choose to:

- 3. Rent an off-campus apartment**

## ADMINISTRATIVE STAFF HANDLING INCOMING STUDENT FINANCIAL MATTERS AT THE DEAN'S OFFICE

For assistance in financial matters, students admitted to the Advanced MD and 5 DDS Programs should contact Karolina Rogalska, e-mail: [krogalska@pums.edu.pl](mailto:krogalska@pums.edu.pl), tel. +48 61 854 72 21; whereas students admitted to the 6 MD, PharmD and Physiotherapy Programs should contact Beata Matyszewska, e-mail: [matyszb@pums.edu.pl](mailto:matyszb@pums.edu.pl), tel. +48 61 854 72 33.

**PLEASE ADD THE RELEVANT E-MAIL ADDRESSES PROVIDED ABOVE TO YOUR E-MAIL ADDRESS BOOK.**

## ADMINISTRATIVE STAFF HANDLING INCOMING STUDENT AFFAIRS AT THE DEAN'S OFFICE

**Advanced MD** – Michał Pasikiewicz, e-mail: [micpas@ump.edu.pl](mailto:micpas@ump.edu.pl), tel. +48 61 854 71 47

**6MD** – Joanna Zalewska, e-mail: [zalewska@pums.edu.pl](mailto:zalewska@pums.edu.pl), tel. +48 61 854 71 44

**5DDS** – Anna Tomczak, e-mail: [atomczak@pums.edu.pl](mailto:atomczak@pums.edu.pl), tel. +48 61 854 72 24

**PharmD** – Paweł Kosacki, e-mail: [pharmacy@pums.edu.pl](mailto:pharmacy@pums.edu.pl), tel. +48 61 854 72 31

**Physiotherapy** – Paweł Kosacki, e-mail: [physioth@pums.edu.pl](mailto:physioth@pums.edu.pl), tel. +48 61 854 72 31

**PLEASE ADD THE RELEVANT E-MAIL ADDRESSES PROVIDED ABOVE TO YOUR E-MAIL ADDRESS BOOK.**

## TUITION AND OTHER FEE SCHEDULES FOR INCOMING STUDENTS

The expenses for incoming students for the academic year 2017/2018 are estimated as follows:

### TUITION FEES

64 000 PLN — incoming students in the Advanced MD Program

58 000 PLN — incoming students in the 6MD Program

58 000 PLN — incoming students in the 5DDS Program

42 700 PLN — incoming students in the PharmD Program  
42 700 PLN — incoming students in the Physiotherapy Program

1. First part of the tuition fee in the amount of **3 000 PLN** is payable by the date specified in the acceptance letter received by each student.
2. Second part of the tuition fee is payable in two installments:
  - a. **First installment (second part of the tuition fee) due by September 30, 2017.**
    - 30 500 PLN — incoming students in the Advanced MD Program
    - 27 500 PLN — incoming students in the 6MD Program
    - 27 500 PLN — incoming students in the 5DDS Program
    - 19 850 PLN — incoming students in the PharmD Program
    - 19 850 PLN — incoming students in the Physiotherapy Program
  - b. **Second installment (third part of the tuition fee) due by February 15, 2018.**
    - 30 500 PLN — incoming students in the Advanced MD Program
    - 27 500 PLN — incoming students in the 6MD Program
    - 27 500 PLN — incoming students in the 5DDS Program
    - 19 850 PLN — incoming students in the PharmD Program
    - 19 850 PLN — incoming students in the Physiotherapy Program

### **DORMITORY FEES**

Depending on the dormitory, the monthly rental fees are:

#### **Double room:**

**365 PLN** in Eskulap,  
**430 PLN** in Medyk,  
**440 PLN** in Aspirynka,  
**510 PLN** plus meter charges for cold & hot water and electricity in Karolek.

#### **Double room (single occupancy):**

**730 PLN** in Eskulap,  
**860 PLN** in Medyk,  
**880 PLN** in Aspirynka,  
**1020 PLN** plus meter charges for cold & hot water and electricity in Karolek.

#### **DORMITORY DEPOSIT:**

**1 500 PLN** payable by the date specified in the acceptance letter received by each student

#### **PRE-STUDY COURSE FEE:**

Required for the 6MD, 5DDS, PharmD and Physiotherapy Programs

**4 200 PLN** payable by the date specified in the acceptance letter received by each student

## **BOOKLISTS**

All booklists for first-year students are available on PUMS website at [www.pums.edu.pl](http://www.pums.edu.pl) in the INFORMATION FOR INCOMING STUDENTS tab.

## **HEALTH INSURANCE AND VISA — REGULATIONS AND RENEWAL PROCEDURES MANDATORY FOR ALL STUDENTS**

All incoming students are required to have a health insurance policy valid in Poland for the whole duration of their studies at PUMS. By December 31 of the current year students must submit to the Dean's Office a copy of their valid health insurance policy or another document confirming that they have started the process to obtain health insurance coverage for Poland. A student's failure to do so absolves the University from any responsibility for covering the costs of his/her possible medical treatment in Poland.

Furthermore, when entering Poland, students are required to have a valid visa or another document confirming the legality of their stay in Poland. All students with dual citizenship who have a Polish passport do not need a visa. All

other international students intending to study in Poland must obtain student visas from the appropriate Polish consulate before arriving in Poland.

After arriving in Poland and prior to the expiration of their visas, students must apply to the local Immigration Office for a temporary stay permit. The application for a temporary stay card should be submitted to the Polish authorities **no later than on the last day before the visa expires**. Please keep in mind that granting the permission to stay is not automatic and takes some time.

Students who are Norwegian or EU member country citizens are also required to register their stay in Poland for the whole duration of their studies at PUMS.

## PSYCHOLOGICAL COUNSELING SERVICES AND DIRECT SUPPORT FOR THE STUDENTS

### COUNSELING AND PSYCHOLOGICAL SERVICES, CAPS

The University offers counseling and psychological services to students who are part of the English language programs. The mission of CAPS is to support students and their performance throughout the duration of their studies. The English-speaking counselors and psychologist may be contacted by any student regarding such matters as problems with cultural adaptation, learning issues, adaptation to a foreign country, life crises, coping with stress, dormitory issues, social problems, interpersonal problems including personal or peer relationships etc.

### STUDENT ADVISOR AT THE PUMS DEAN'S OFFICE

The first point of contact for newly arrived students in case of social matters, dormitory problems and general problem-solving is **Marcin Kucharski, M.D., e-mail: [marcinku@pums.edu.pl](mailto:marcinku@pums.edu.pl)**. Being a graduate of PUMS Advanced MD program himself, he has great insight into everyday student life at our University.

### RESIDENTIAL ADVISOR (R.A.) SYSTEM

Students who reside in the four PUMS dorms have created a Residential Advisor (R.A.) system to act as dorm counselors and mediators on each floor occupied by international student residents. Its goal is to foster a sense of community and to ensure that the dorm life provides to everyone all required amenities and a sense of comfort in this home away from home.

Residential Advisors (R.A.s) can also be contacted for assistance in such issues as details of everyday life in Poznań, help with filling out Polish documents and applications for, e.g., visa renewals, health insurance, etc. Please send all inquiries to: [resadv@pums.edu.pl](mailto:resadv@pums.edu.pl).

## FACEBOOK GROUP FOR PUMS INCOMING STUDENTS 2017/2018

If you would like to get in touch with other incoming students, you are welcome to join a student-administered Facebook group created for this purpose at <https://www.facebook.com/groups/404814929881652/>

## PEER MENTORSHIP PROGRAM

PUMS AMSA International Chapter has introduced a Peer Mentorship Program for PUMS incoming students.

Get in contact with the Peer Mentorship Program Manager at [PUMSMentorship@gmail.com](mailto:PUMSMentorship@gmail.com).

More info at:

<http://amsapumsinternationalchapter.cmail2.com/t/ViewEmail/d/6EA96C177A7AE57C/68C47E407D442DD5C67FD2F38AC4859C#fo>

## FREE LEGAL ADVICE

There are two organizations in Poznan that you can turn to as a foreign citizen for free legal advice, help with immigration procedures or useful information on living and studying in Poznan:

### 1) Migrant Info Point:

[www.migrant.poznan.pl](http://www.migrant.poznan.pl)

+48 503 979 758

78 Sw. Marcin St., Room 421

Poznan

Tue, Wed: 2-8pm, Thu: 10am-4pm

2) **Centre of Legal Advice for Foreigners:**

European University of Business  
[migrant@universityofbusiness.eu](mailto:migrant@universityofbusiness.eu)  
18 Niedzialkowskiego St.  
Poznan  
Wed: 1.30-2.30pm, Thu: 5-6pm

**PUMS CONTACT INFORMATION**

Please visit our website at <http://www.pums.edu.pl> for more up-to-date information on all topics covered in this  
handout, or write and visit us at:

POZNAN UNIVERSITY OF MEDICAL SCIENCES  
CENTER FOR MEDICAL EDUCATION IN ENGLISH  
DEAN'S OFFICE  
UL. JACKOWSKIEGO 41  
60-512 POZNAŃ  
POLAND

Fax + 48 61 845 74 89

E-mail: [pums@pums.edu.pl](mailto:pums@pums.edu.pl)

Our office hours are Monday through Friday 10:30 a.m. – 3:30 p.m. (GMT +1)

You can also find us on:

Facebook <https://www.facebook.com/PUMS.UMP>

Instagram [https://www.instagram.com/poznan\\_uni\\_of\\_medical\\_sciences/](https://www.instagram.com/poznan_uni_of_medical_sciences/)

Twitter [https://twitter.com/PUMS\\_tweets](https://twitter.com/PUMS_tweets)

LinkedIn <https://www.linkedin.com/school/15098197>