1. TOPIC: Financial Assistance Information (Basic financial aid information)

1.1. The description of all the Federal, State, local, private and institutional student financial assistance programs available to students who enroll at the school.

Students attending Poznan University of Medical Sciences are eligible to receive Title IV Direct Stafford Subsidized and Unsubsidized loans as well as Direct Graduate Loans.

1.2. Need-based and non-need-based federal financial aid that is available to students (the school may describe its own financial assistance programs by listing them in general categories)

Students enrolled at Poznan University are only eligible for need-based financial assistance.

1.3. The terms and conditions under which students receive Federal Direct Loans

The terms and conditions on which students receive Federal Direct Loans are set forth by the Department of Education. Students must maintain all Department of Education eligibility requirements as well as satisfy all University requirements in terms of maintaining Satisfactory Academic Progress.

1.4. The procedures and forms by which students apply for assistance

The forms and procedures by which students must apply for assistance are as follows:

- Students must complete their online FAFSA at www.fafsa.ed.gov. The federal code for Poznan University is G30917.
- Students must complete the necessary Master Promissory Note’s for Stafford and Graduate Plus Loans on the U.S. Direct Loan website at www.studentloans.gov.
- If applying for a Graduate Plus loan students must also complete the loan application on the U.S. Direct Loan website at www.studentloans.gov.
- If this is the first time the student is requesting a Direct Loan they must also complete their Entrance Loan counseling on the Direct Loan website at www.studentloans.gov.
- Once the above steps are complete the student must contact the financial aid officer at Poznan University to confirm all the required steps have been completed and an award letter will be created for the student.
- Once the loan has originated the student must complete their online distribution form by logging into their student account at www.mdprogram.com/students.

1.5. The criteria for selecting recipients from the group of eligible applicants.

All students who are deemed eligible under the standards of the Department of Education and have maintained Satisfactory Academic Progress will be processed for a Direct Loan.

1.6. The criteria for determining the amount of a student’s award.

According to § XIX (AWARDS) OF THE SCHOOL REGULATIONS FOR ENGLISH LANGUAGE PROGRAMS’ STUDENTS:

The President of the Poznan University of Medical Sciences has established the following awards for English Language Programs’ students:

First degree award - Wanda Bieńska Award
Second degree award - Heliodor Święcicki Award
Third degree award - President Award
Fourth degree award - University Award

1) These awards are given in recognition of students’ high academic standing. The recipients have to display a high grade average for the preceding academic year. The number of students awarded, the amount and choice of awards are established by the Director of the Center for Medical Education in English and approved by the President of the University. There is a possibility that not all students who meet the requirements for award receive it (only the best students receive awards).

2) Awards can be given to students who have fulfilled the following requirements:

a) the recipient has passed all the credits and exams required in the given academic year by the deadline and in the first attempt and has achieved a grade average not lower than 4.5 and has submitted his/her index and examination card by the deadline,

b) the recipient has contributed to the development of students activities (e.g. students’ organizations, students’ societies, volunteering, sport activities) and the international reputation of the University,

c) the recipient has demonstrated a respectful attitude towards the academic teachers,

d) the recipient must not be in arrears with University fees.

3) A student who is repeating a course is not entitled to receive an award.

4) Awards may only be paid from fee-derived sources.

There is also a possibility to give awards to students for active participation in academic life, for outstanding sports activities (based on the written motion from the PUMS Physical Training Section manager), highest scores on the USMLE Step 1 and Step 2 and other outstanding achievements. The decision concerning these awards is made by the Director of the Center for Medical Education in English.

1.7. Criteria for continued student eligibility under each program.

The standards in which students must maintain Satisfactory Academic Progress are explained in the Universities SAP policy which can be obtained on our website as well as requesting it from the financial aid office.

1.8. Standards which the student must maintain in order to be considered to be making satisfactory academic progress in his or her course of study for the purpose of receiving financial assistance.

In order to be considered to be making satisfactory academic progress in his/her course of study a student is required to receive a GPA of 3.0 or higher in all the subjects. Moreover, a student who fails 35% or more of his/her course of study does not qualify for SAP. Also, a student who withdraws or is on a leave of absence will not be considered to be making SAP. (Dean’s Council decision dated on November 23, 2011).
1.9. Criteria by which the student who has failed to maintain satisfactory progress may reestablish his or her eligibility for financial assistance

Students who fail to maintain sufficient academic progress will be dismissed from the program. Students who are readmitted to their program may apply in writing to the Director of Financial Aid for one-time waiver to continue receiving financial aid. The student should specify the exceptional circumstances that lead to the poor academic performance and state the reasons why those circumstances will not affect future academic progress. Each case will be individually reviewed and the Director will use his or her professional judgment to determine if the original situation has been resolved to the point where the student can reasonably be expected to succeed and issue a one-time waiver of SAP for the next term. If the student still does not make satisfactory progress, then he or she will be ineligible for future aid.

1.10. The method by which financial assistance disbursements will be made to the students and the frequency of those disbursements.

Direct Loans will be disbursed by wire transfer or paper check at the request of the student. All Direct Loans will be split into two disbursements. The first disbursement cannot be before 10 days before the start of the academic year.

1.11. The terms of any loan received by a student as part of the student's financial assistance package, a sample loan repayment schedule for sample loans and the necessity for repaying loans.

The terms of the loan received by a student as well as a sample loan repayment schedule can be found on the Universities website at [http://www.mdprogram.com/medical-programs-4-year-md.php](http://www.mdprogram.com/medical-programs-4-year-md.php).

1.12. The general conditions and terms applicable to any employment provided to a student as part of the student's financial assistance package.

Students at Poznan University are not eligible for employment as part of their financial aid package.

1.13. The exit counseling information the school provides and collects as required by 34 CFR 685.304 and for borrowers under the William D. Ford Federal Direct Student Loan Program.

Students must complete their exit loan counseling at [www.mappingyourfuture.org](http://www.mappingyourfuture.org) and confirm with the financial aid office that such counseling has been completed.